



Sustainability Academic Intern

Golden Gate National Recreation Area; In Person
Full-Time, Summer 2025

Available only to students currently enrolled at COM, CCSF, and SFSU

Organization Description:

Since 1981, the Golden Gate National Parks Conservancy (Parks Conservancy) has served as the nonprofit partner of the National Park Service, collaborating with the Presidio Trust, partners, donors, and the community to support the Golden Gate National Recreation Area (GGNRA). The GGNRA stretches across three Bay Area counties north and south of the Golden Gate Bridge and includes iconic places such as Muir Woods National Monument, Fort Point National Historic Site, Alcatraz Island, Crissy Field, Mori Point, Lands End, and the Presidio of San Francisco.

The Parks Conservancy engages at the intersection of national park sites, local communities, social justice, and climate resilience. Collaborating with partners, our staff are dedicated to enhancing public awareness and providing volunteer and educational opportunities in the parks. We are park builders, caretakers, ambassadors and educators, all working to connect people to parks in support of our vision *Parks for All Forever*. Join us.

Branch/Unit Description:

The Sustainability Program of the Golden Gate National Recreation Area is housed within the Planning and Environmental Programs Division. The program is dedicated to reducing the park's carbon footprint and

making the park a model for sustainability. The program engages both park staff and the public in education about sustainability as well as projects that make the park more sustainable.

Position Overview:

We are looking for a Sustainability Intern that will work in the Planning and Environmental Programs Division of the Golden Gate National Recreation Area. The intern will assist with policy, planning, and outreach on a range of climate and sustainability projects and programs throughout the park. In particular, the intern will focus on zero-waste outreach in public areas of the park.

Major duties in Summer 2025 will entail developing outreach materials related to public areas recycling programs, including a short video or reel to share with visitors. Other opportunities may include working on sustainability projects related to energy and water conservation, transportation, or climate change.

The Academic Intern will be paired with a high-school intern in the Climate Career Corps for 6 weeks of the summer, collaborating together on a shared project.

Position requires access the intern to have their own computer to complete the work.

This position is located at Fort Mason. The start date for this position is June 3rd, 2025, with an end date of August 15th, 2025. Work is performed either telework or in-person with most of the work done in a office setting with periodic field work. The work schedule for this position is Monday- Friday 9:00-5:00pm. Interns must be able to work in half-day or full day increments. Interns must have a Social Security Number or and Individual Taxpayer Identification Number to receive stipend. This position is only available to students currently enrolled at College of Marin, SF State University, and City College of San Francisco.

Reports To: Sustainability Coordinator

Learning Objectives:

- Learn about how to implement sustainability projects in a real-world setting, within the context of a government agency
- Learn how to implement a project from start to finish, from initial scoping to workplan development to presentation
- Develop organizational skills – how to plan a meeting or event including logistics, invitees, communication, etc.
- Develop collaboration skills – how to accomplish goals by identifying key partners and working across branches or divisions to get them done

Essential Functions and Responsibilities:

- Work with the Sustainability Coordinator on outreach materials for public areas recycling
- Help implement other zero-waste initiatives such as educational signage, staff trainings, or on-site evaluations
- Mentor a high school intern on collaborative projects such as a video
- Other projects can be developed that meet the intern's interests related to sustainability or climate change response

Knowledge, Skills, and Abilities:

- Enthusiasm for sustainability and a desire to make a lasting impact
- Energetic, flexible, self-motivated, and a sense of humor
- Desire to work in a team and to work with a diversity of people with different backgrounds, ethnicity, races, genders, sexualities, ages, and viewpoints
- Ability to work independently and take on a leadership role as needed
- Good communication skills; treats others with respect; speaks and writes clearly and effectively
- Computer experience with Microsoft Office, especially Word and Excel
- Optional: experience with video-editing software

Health and Safety:

It is the goal of the Parks Conservancy to create and maintain a safe and healthy workplace. We work to mitigate hazards and risks that may cause harm to employees, consistent with state and federal laws. Employees play an active role in creating a safe and healthy workplace and are expected to comply with all applicable health and safety rules.

Physical Requirements and Work Environments:

- This is an office-based position with occasional site visits in the field.
- Intern should expect to work from home at least one day during the week and have reliable transportation to Fort Mason in San Francisco. Public transportation is easily available to the site.
- Intern should have a workspace at home that has reliable internet and is free from distractions.
- Intern should have a personal laptop that can be transported to Fort Mason for the office workdays.

Terms of Position

- Start Date: June 3, 2025
- Hybrid (safety and public health permitting – virtual work may be provided otherwise)
 - Work site: Fort Mason and surrounding GGNRA park sites
- Work Schedule: Monday- Friday 9:00 a.m. - 5:00 p.m. June 3rd- August 15th (11 weeks total)
- Intern must be able to work in half-day or full day increments
- Intern must have a Social Security Number or an Individual Taxpayer Identification Number to receive stipend
- Available only to students currently enrolled at College of Marin, SF State and City College of San Francisco

Benefits:

- Opportunity to attend trainings and workshops on a variety of topics including resume building and interview skills, park orientation and history, flora and fauna, mapping and monitoring, computer skills, and much more
- Opportunity to enjoy the scenery, wildlife and cultural resources of a spectacular National Park
- Opportunity to work with staff and volunteers from diverse backgrounds that share a common interest in preserving and protecting our natural lands while engaging the next generation of park stewards
- Opportunity for personal/professional development days to pursue an interest, including training and education days in various departments within the Park Service and Parks Conservancy
- Five hundred (\$500) per week taxable stipend plus academic credit available
- Uniform will be provided

Position Contact and How to Apply

To apply for this position, please [submit an application](#) by March 16, 2025. For questions regarding the Academic Internship Program, please reach out to internships@parksconservancy.org. No phone calls please.

Application Deadline Date: March 16th, 2025

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed.

The Golden Gate National Parks Conservancy is an Equal Opportunity Employer. Recruitment, placement and promotions are conducted without regard to an individual's race, color, religion, sex, national origin, age, physical handicap, veteran status or sexual orientation, or any other classification protected by Federal, State, and local laws & ordinances. We will consider qualified candidates with criminal history in a manner consistent with the requirements of the San Francisco Fair Chance Ordinance. All qualified applicants are encouraged to apply.