



Park Steward Academic Intern

Golden Gate National Recreation Area; In Person
Part-Time or Full-Time, Summer 2025
Available only to students currently enrolled at COM, CCSF, and SFSU

Organization Description:

Since 1981, the Golden Gate National Parks Conservancy (Parks Conservancy) has served as the nonprofit partner of the National Park Service, collaborating with the Presidio Trust, partners, donors, and the community to support the Golden Gate National Recreation Area (GGNRA). The GGNRA stretches across three Bay Area counties north and south of the Golden Gate Bridge and includes iconic places such as Muir Woods National Monument, Fort Point National Historic Site, Alcatraz Island, Crissy Field, Mori Point, Lands End, and the Presidio of San Francisco.

The Parks Conservancy engages at the intersection of national park sites, local communities, social justice, and climate resilience. Collaborating with partners, our staff are dedicated to enhancing public awareness and providing volunteer and educational opportunities in the parks. We are park builders, caretakers, ambassadors and educators, all working to connect people to parks in support of our vision *Parks for All Forever*. Join us.

Branch/Unit Description:

As NPS Zone Stewards we are responsible for the maintenance and upkeep of iconic Golden Gate National Recreation Area locations in San Francisco and San Mateo Counties. Each Steward collaborates with the community by hosting volunteer programming to accomplish our wide variety of duties. Work often includes landscaping, historic structure maintenance, developed recreation maintenance, basic natural resources tasks, signage and irrigation. Our main focus is

to create safe and enjoyable opportunities for park visitors. From the hills below the Golden Gate Bridge down to Mori Point, it is up to us to provide an excellent park experience.

Position Overview:

The Park Steward Apprentice will assist in the set up and take down of volunteer events. As this internship progresses, the intern will have the opportunity to foster communication with volunteers, develop programming for events, and lead portions of volunteer projects. The intern will assist each Zone Steward's unique Thursday Drop In Volunteer events. Interns are expected to learn basic land management practices utilizing a variety of hand tools.

Interns will also acquire knowledge of printers, laminators, and various signage techniques. During the course of the internship, participants will play a role and creating mobile park signage that connects volunteers to programs, keeps visitors safe, directs visitors during special events, and protects our natural resources

This position is located at Crissy Field. The start date for this position is June 3rd, 2025, with an end date of August 15th, 2025. Work is performed Fully in-person. The work schedule for this position is Tuesday-Friday 7am – 3:30pm. Interns must be able to work in half-day or full day increments. Interns must have a Social Security Number or and Individual Taxpayer Identification Number to receive stipend. This position is only available to students currently enrolled at College of Marin, SF State University, and City College of San Francisco.

Reports To: Zone Steward - Gardener (Tractor Operator)

Learning Objectives:

- Organization and planning skills
- Leadership and public speaking skills
- Land management principles
- Communication skills
- Media publishing skills (signage)

Essential Functions and Responsibilities:

- Safely utilize hand tools to accomplish outdoor tasks such as:
 - Basic landscaping (edging, seeding, pruning, weeding...etc)
 - Invasive plant removal
 - Basic/reoccurring maintenance on equipment

- Assist in preparation and clean up of volunteer events
- Maintenance and organization of volunteer equipment
- Basic communication with volunteer groups
- Volunteer event program development
- Inventory temporary park signs
- Create, replace, and/or redirect mobile park signs
- Understand basic plant identification

Knowledge, Skills, and Abilities:

- Interest in local native plant identification
- Interest in learning basic landscaping skills
- Email communication skills
- Some experience managing a calendar
- Bilingual language abilities a plus
- Interest in growing group leadership skills

Health and Safety:

It is the goal of the Parks Conservancy to create and maintain a safe and healthy workplace. We work to mitigate hazards and risks that may cause harm to employees, consistent with state and federal laws. Employees play an active role in creating a safe and healthy workplace and are expected to comply with all applicable health and safety rules.

Physical Requirements and Work Environments:

- Able to lift 25 lbs or more
- Comfortable in outdoor environments and changing weather conditions
- Able to remain on foot for duration of shift

Terms of Position:

- Start Date: June 3, 2025
- In-person (safety and public health permitting – virtual work may be provided otherwise)
 - Work site: Crissy Field and park sites across the GGNRA
- Work Schedule: Tuesday - Friday 7:00 a.m. - 3:30 p.m. June 3rd - August 15th (11 weeks total), Thursdays are required to work with volunteer groups.
- Intern must be able to work in half-day or full day increments
- Intern must have a Social Security Number or an Individual Taxpayer Identification Number to receive stipend

- Available only to students currently enrolled at College of Marin, SF State and City College of San Francisco

Benefits:

- Opportunity to attend trainings and workshops on a variety of topics including resume building and interview skills, park orientation and history, flora and fauna, mapping and monitoring, computer skills, and much more
- Opportunity to enjoy the scenery, wildlife and cultural resources of a spectacular National Park
- Opportunity to work with staff and volunteers from diverse backgrounds that share a common interest in preserving and protecting our natural lands while engaging the next generation of park stewards
- Opportunity for personal/professional development days to pursue an interest, including training and education days in various departments within the Park Service and Parks Conservancy
- Two hundred and fifty dollar (\$250) per week taxable stipend plus academic credit available
- Uniform will be provided

Position Contact and How to Apply

To apply for this position, please [submit an application](#) by March 16, 2025. For questions regarding the Academic Internship Program, please reach out to internships@parksconservancy.org. No phone calls please.

Application Deadline Date: March 16th, 2025

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed.

The Golden Gate National Parks Conservancy is an Equal Opportunity Employer. Recruitment, placement and promotions are conducted without regard to an individual's race, color, religion, sex, national origin, age, physical handicap, veteran status or sexual orientation, or any other classification protected by Federal, State, and local laws & ordinances. We will consider qualified candidates with criminal history in a manner consistent with the requirements of the San Francisco Fair Chance Ordinance. All qualified applicants are encouraged to apply.

