



## Muir Woods Community Engagement Academic Intern

Golden Gate National Recreation Area; In Person  
Full-Time, Summer 2025

Available only to students currently enrolled at COM, CCSF, and SFSU

### Organization Description:

Since 1981, the Golden Gate National Parks Conservancy (Parks Conservancy) has served as the nonprofit partner of the National Park Service, collaborating with the Presidio Trust, partners, donors, and the community to support the Golden Gate National Recreation Area (GGNRA). The GGNRA stretches across three Bay Area counties north and south of the Golden Gate Bridge and includes iconic places such as Muir Woods National Monument, Fort Point National Historic Site, Alcatraz Island, Crissy Field, Mori Point, Lands End, and the Presidio of San Francisco.

The Parks Conservancy engages at the intersection of national park sites, local communities, social justice, and climate resilience. Collaborating with partners, our staff are dedicated to enhancing public awareness and providing volunteer and educational opportunities in the parks. We are park builders, caretakers, ambassadors and educators, all working to connect people to parks in support of our vision *Parks for All Forever*. Join us.

### Branch/Unit Description:

The Muir Woods Community Outreach & Engagement team shares the wonders of our park, mostly at Muir Woods National Monument but sometimes at the Presidio, Alcatraz, and other park sites with visitors from across the globe. Our team's mission is to facilitate access to parks for gateway communities while building on our mutual strengths to provide relevant programming by taking the parks to the people and the people to the parks.

## **Internship Overview:**

The Muir Woods Community Engagement Intern will be focused on Community Outreach and Engagement. Community Outreach and Engagement is rooted in community. Community includes people who have limited access to our parks due to a variety of barriers along with interns, volunteers, and other park staff. As such, the Muir Woods Community Engagement Intern will primarily help people feel welcome at Muir Woods, learning about this resource, encouraging visitors to share with their friends, family, and other community members.

This position is located at the Crissy Field Center and Muir Woods. The start date for this position is June 3rd, 2025, with an end date of August 15th, 2025. Work is performed Fully in-person. The work schedule for this position is Tuesdays- Saturdays 9:00 AM- 5:00 PM. Interns must be able to work in half-day or full day increments. Interns must have a Social Security Number or and Individual Taxpayer Identification Number to receive stipend. This position is only available to students currently enrolled at College of Marin, SF State University, and City College of San Francisco.

**Reports To:** Park Ranger, Community Outreach

## **Learning Objective:**

- Gaining a deeper understanding of old-growth coast redwood forests.
- Understanding the long-term goals of community outreach and engagement to accomplish the complementary missions of our team and of the National Park Service as an agency.
- How to work as a team to accomplish shared and individual goals.

## **Essential Functions and Responsibilities:**

- Supporting the planning, coordination, and execution of youth and community events.
- Collaborating with park partners to achieve engagement goals and expand program accessibility.
- Being flexible to accommodate changes to schedules, programs, and projects.
- Practicing patience and listening intently to understand individual and community needs.
- Working as a team.

## **Knowledge, Skills, and Abilities:**

- Energy, enthusiasm, and curiosity to learn storytelling and interpretive techniques.
- Excellent written and verbal communication skills.
- Ability to communicate effectively with diverse park visitors and park personnel.
- Familiarity with local Bay Area communities, Golden Gate National Recreation Area, and nearby resources.
- Bilingual; preferably Cantonese, Mandarin, Arabic, Tagalog, Samoan, Spanish, Tagalog, Vietnamese, or other language spoken by local Bay Area underserved communities.

### **Health and Safety:**

It is the goal of the Parks Conservancy to create and maintain a safe and healthy workplace. We work to mitigate hazards and risks that may cause harm to employees, consistent with state and federal laws. Employees play an active role in creating a safe and healthy workplace and are expected to comply with all applicable health and safety rules.

### **Physical Requirements and Work Environments:**

- Must enjoy working outside in various weather conditions
- Must be willing to do public speaking in front of large groups.
- Ability to stand for several hours and walk several miles at a time.
- Ability to lift and carry equipment weighing up to 50 pounds.
- Must wear an intern uniform in a clean professional manner and represent the National Park Service.

### **Terms of Position**

- Start Date: June 3, 2025
- In-person (safety and public health permitting – virtual work may be provided otherwise)
  - Work site: Crissy Field Center and Muir Woods
- Work Schedule: Tuesday - Saturday 9:00 a.m. - 5:00 p.m. June 3rd - August 15th (11 weeks total)
- Intern must be able to work in half-day or full day increments
- Intern must have a Social Security Number or an Individual Taxpayer Identification Number to receive stipend
- Available only to students currently enrolled at College of Marin, SF State and City College of San Francisco

## Benefits

- Opportunity to attend trainings and workshops on a variety of topics including resume building and interview skills, history, flora and fauna of the GGNRA, mapping and monitoring, computer skills, and much more
- Opportunity to enjoy the scenery, wildlife and cultural resources of a spectacular National Park
- Opportunity to work with staff and volunteers from diverse backgrounds that share a common interest in preserving and protecting our natural lands while engaging the next generation of park stewards
- Opportunity for personal/professional development days to pursue an interest, including training and education days in various departments within the Park Service and Parks Conservancy
- Five and dollar (\$500) per week taxable stipend plus academic credit available
- Uniform will be provided

## Position Contact and How to Apply

To apply for this position, please [submit an application](#) by March 16, 2025. For questions regarding the Academic Internship Program, please reach out to [internships@parksconservancy.org](mailto:internships@parksconservancy.org). No phone calls please.

**Application Deadline Date:** March 16<sup>th</sup>, 2025

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed.

The Golden Gate National Parks Conservancy is an Equal Opportunity Employer. Recruitment, placement and promotions are conducted without regard to an individual's race, color, religion, sex, national origin, age, physical handicap, veteran status or sexual orientation, or any other classification protected by Federal, State, and local laws & ordinances. We will consider qualified candidates with criminal history in a manner consistent with the requirements of the San Francisco Fair Chance Ordinance. All qualified applicants are encouraged to apply.