



## Black Point Gardens Academic Intern

Golden Gate National Recreation Area; In Person  
Part-Time, Summer 2025  
Available only to students currently enrolled at COM, CCSF, and SFSU

### Organization Description:

Since 1981, the Golden Gate National Parks Conservancy (Parks Conservancy) has served as the nonprofit partner of the National Park Service, collaborating with the Presidio Trust, partners, donors, and the community to support the Golden Gate National Recreation Area (GGNRA). The GGNRA stretches across three Bay Area counties north and south of the Golden Gate Bridge and includes iconic places such as Muir Woods National Monument, Fort Point National Historic Site, Alcatraz Island, Crissy Field, Mori Point, Lands End, and the Presidio of San Francisco.

The Parks Conservancy engages at the intersection of national park sites, local communities, social justice, and climate resilience. Collaborating with partners, our staff are dedicated to enhancing public awareness and providing volunteer and educational opportunities in the parks. We are park builders, caretakers, ambassadors and educators, all working to connect people to parks in support of our vision *Parks for All Forever*. Join us.

### Branch/Unit Description:

The Parks Conservancy's Community Stewardship and Engagement (CS&E) team is passionate about creating and strengthening connections between communities and parklands through a variety of programs that serve a diversity of Bay Area communities. We strive to prioritize building trustful relationships and impactful experiences that provide opportunities for stewardship and science, storytelling, recreation, exploration, and wellness. We work to understand the needs of our local communities, listen deeply, and collaborate with our community leaders to co-create programs. We seek to support the health, well-being and care of

both, our local communities and our flora and fauna, and inspire new ways of learning and contributing to social justice and environmental issues.

This position would specifically support the Historic Gardens team in the Black Point Historic Gardens. Our team leads volunteers and community groups in stewardship programs at Black Point Historic Gardens in Fort Mason. We strive to connect our local community members to their national parks and one another through hands-on learning and engagement with the gardens.

Along with leading programs, our work also involves tending the gardens and continuing their rehabilitation after 50 years of abandonment, in partnership with the National Park Service.

### **Position Overview:**

This internship would be focused on supporting the work of the Black Point Historic Gardens, both in stewarding the gardens and engaging community members in stewardship and learning. The intern would have a particular focus on supporting our partnership with the American Indian Cultural District. Working alongside their supervisor, the intern would learn the process of planning and implementing culturally relevant programming in partnership with AICD, and will help to host monthly Saturday partner programs at Black Point and other sites in the GGNRA.

Along with AICD partner programs, the intern will also learn gardening basics through hands-on learning in the Black Point Historic Gardens. They will join weekly Thursday and Friday volunteer programs with a primary focus on learning and practicing skills in the gardens, including but not limited to: plant identification, weeding, pruning, planting, harvesting seeds, and basic tool use. They will have a particular focus in the garden on tending the collaborative garden on site that is being planted in partnership with AICD.

This position is located at Black Point Historic Gardens. The start date for this position is June 3rd, 2025, with an end date of August 15th, 2025. Work is performed Fully in person. The work schedule for this position is Thursdays and Fridays 9am-5pm, some Saturdays. Interns must be able to work in half-day or full day increments. Interns must have a Social Security Number or and Individual Taxpayer Identification Number to receive stipend. This position is only available to students currently enrolled at College of Marin, SF State University, and City College of San Francisco.

**Reports To:** Historic Gardens Program Manager

### **Learning Objectives:**

- Gain an understanding of basic gardening skills
- Learn to identify common native and invasive plants

- Strengthen communication and facilitation skills
- Build skills in environmental education
- Become familiar with the process of building a partnership between a non-profit and a community organization, with a particular emphasis on serving Native American community members

#### **Essential Functions and Responsibilities:**

- Attend twice-weekly volunteer programs in the gardens
- Support with garden maintenance, with a specific focus on the AICD partner garden space
- Attend monthly program planning meeting with AICD
- Support monthly Saturday program with AICD
- Support with set-up and break-down of programs
- Opportunities to take a leadership role in planning or facilitating elements of programs

#### **Knowledge, Skills, and Abilities:**

- Familiarity with the history and impact of colonization in North America
- Desire to learn new skills in gardening and community engagement
- Experience and comfort working with people of diverse backgrounds, ages, and identities
- Able to work independently at times
- Comfortable using Microsoft Suite

#### **Health and Safety:**

It is the goal of the Parks Conservancy to create and maintain a safe and healthy workplace. We work to mitigate hazards and risks that may cause harm to employees, consistent with state and federal laws. Employees play an active role in creating a safe and healthy workplace and are expected to comply with all applicable health and safety rules.

#### **Physical Requirements and Work Environments:**

- Able to lift 25 lbs
- Comfortable working outdoors for extended periods of time
- Able to traverse stairs and steep slopes during field work

## Terms of Position

- Start Date: June 3, 2025
- In-person (safety and public health permitting – virtual work may be provided otherwise)
  - Work site: Crissy Field Center
- Work Schedule: Thursdays and Fridays 9am-5pm, some Saturdays. June 3rd - August 15th (11 weeks total)
- Intern must be able to work in half-day or full day increments
- Intern must have a Social Security Number or an Individual Taxpayer Identification Number to receive stipend
- Available only to students currently enrolled at College of Marin, SF State and City College of San Francisco

## Benefits:

- Opportunity to attend trainings and workshops on a variety of topics including resume building and interview skills, park orientation and history, flora and fauna, mapping and monitoring, computer skills, and much more
- Opportunity to enjoy the scenery, wildlife and cultural resources of a spectacular National Park
- Opportunity to work with staff and volunteers from diverse backgrounds that share a common interest in preserving and protecting our natural lands while engaging the next generation of park stewards
- Opportunity for personal/professional development days to pursue an interest, including training and education days in various departments within the Park Service and Parks Conservancy
- Two hundred and fifty dollar (\$250) per week taxable stipend plus academic credit available
- Uniform will be provided

## Position Contact and How to Apply

To apply for this position, please [submit an application](#) by March 16, 2025. For questions regarding the Academic Internship Program, please reach out to [internships@parksconservancy.org](mailto:internships@parksconservancy.org). No phone calls please.

**Application Deadline Date:** March 16<sup>th</sup>, 2025

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All employees may be required to perform duties outside of their normal responsibilities from time to time, as needed.

The Golden Gate National Parks Conservancy is an Equal Opportunity Employer. Recruitment, placement and promotions are conducted without regard to an individual's race, color, religion, sex, national origin, age, physical handicap, veteran status or sexual orientation, or any other classification protected by Federal, State, and local laws & ordinances. We will consider qualified candidates with criminal history in a manner consistent with the requirements of the San Francisco Fair Chance Ordinance. All qualified applicants are encouraged to apply.